

## Application Process

September 26, 2025

International Baccalaureate Course, Tokyo Metropolitan Kokusai High School

Starting with the Entrance Examination in 2026, applications will be submitted online. In addition, for the IB Course, eligibility verification is required prior to application. The necessity of eligibility verification and the required documents vary depending on the applicant's current school and nationality. Please carefully check which category below applies to you before proceeding with the application process.

### Applicant Categories

1. Japanese or international students enrolled in public or private junior high schools in Tokyo

Eligibility verification: **Not required.**

Application: Apply via *miraicompass* through your junior high school. Please follow your school's instructions regarding the application method and required documents.

2. International students enrolled in educational facilities for foreign residents or international schools in Tokyo

Eligibility verification: **Required.** Please come to the school on the designated eligibility verification date with the necessary documents.

Application: Apply via *miraicompass*. You will need to enter the eligibility confirmation number provided after your eligibility verification. After completing the online entry, please send the required documents by post to our school.

3. Japanese or international students enrolled in junior high schools outside Tokyo

Eligibility verification: **Required.** Please come to the school on the designated eligibility verification date with the necessary documents.

Application: Apply via *miraicompass*. You will need to enter the eligibility confirmation number provided after your eligibility verification. After completing the online entry, please send the required documents by post to our school.

Note: Additional documents may be required depending on your situation. Please contact the Management Planning Office for details.

4. Japanese or international students enrolled in educational facilities overseas

Eligibility verification: **Required.** Please come to the school on the designated eligibility verification date with the necessary documents. If it is difficult to come to the school, please contact us in advance (kokusai.ibdp1@gmail.com).

Application: Apply via *miraicompass*. You will need to enter the eligibility confirmation number provided after your eligibility verification. After completing the online entry, please send the required documents by post to our school.

5. Japanese or international students applying using *the Examination for Granting an Equivalency Certificate of Lower Secondary School Graduation*.

Eligibility verification: **Required.** Please come to the school on the designated eligibility verification date with the necessary documents.

Application: Apply via *miraicompass*. You will need to enter the eligibility confirmation number provided after your eligibility verification. After completing the online entry, please send the required documents by post to our school.

Required Documents (for applicants other than those enrolled in junior high schools in Tokyo)

○ Eligibility Verification

**Date/Time:** Saturday, November 22, 2025, 9:00 a.m. – 3:00 p.m.

Saturday, December 13, 2025, 9:00 a.m. – 12:00 noon

**Required documents:**

- An official document verifying applicants' nationality (passport, certificate of residence, etc.; copies accepted)
- Academic transcript/report card for the most recent year (please attach grading criteria as well)

○ Submission of Application Documents

**Period:** January 9–16, 2026 (by post, must arrive by January 16)

**Required documents:**

- Application form
- Transcript/certificate of the most recent school or a transcript/certificate equivalent to it (The transcript/certificate must show applicant's record at school, must be fully sealed, and must have an official school stamp and a stamp/signature of the principal. If submission of the original paper document is difficult, please contact us separately.)
- Document showing the grading scale
- Passport or official documents which prove the applicant's nationality
- *Certificate of residence* (Juuminhyou Kisaijikou Shoumeisho) all listing the applicant and the legal guardians (must be issued on or after November 20, 2025; **required only for international applicants**)
- Other documents if requested at the time of eligibility verification

Notes

- Applicants who are required to undergo eligibility verification but have not completed it in advance will not be able to submit their application through *miraicompass*.
- If there are deficiencies in the submitted documents, applicants may be asked to resubmit or bring the missing documents in person by January 16.

## Q&A

✧ **By when should eligibility verification be completed?**

Please complete eligibility verification by Thursday, January 8, 2026. After that, proceed with the online application.

✧ **Is the application complete once the online application procedure has been finished?**

No. After completing the online procedure, you must send the required documents to Tokyo Metropolitan Kokusai High School.

- For those enrolled in junior high schools within Tokyo, the documents will be collected and sent by the school.
- Others must send the documents individually. Please use a traceable and secure method such as registered mail, ensuring that the documents arrive within the submission period.

✧ **What should I do if I live overseas and cannot come to the school on the eligibility verification date?**

Please contact the IB Department by email. Eligibility verification will be conducted online.

✧ **I am worried that my documents may not arrive on time if I send them from overseas.**

Please allow sufficient time to ensure that your documents arrive within the submission period (January 9–16, 2026). We recommend using reliable international services such as DHL or EMS.

✧ **Is it possible to apply for both the IB Course and the International Studies Course entrance examinations for returnees/foreign students in Tokyo?**

Depending on the eligibility requirements, it may be possible to apply. However, when applying to the IB Course, you must designate it as your first choice. If you are admitted, you will not be able to apply to any other Tokyo Metropolitan high schools.