

# 都立国際高等学校 IB コース教員募集

## Recruitment of Specially Appointed Instructors (English A and B, Economics, Geography, Physics, Chemistry, Biology, Mathematics)

### Tokyo Metropolitan Kokusai High School IB Course

---

## 1 Tokyo Metropolitan Kokusai High School

Tokyo Metropolitan Kokusai High School, founded in April 1989, is located in the green corner of Komabano, Tokyo. The school takes advantage of the cosmopolitan characteristics of Tokyo and sets in goal to develop well-balanced students with an international perspective. Kokusai High School seeks to mature its students and strengthen their ability to reason as well as develop a strong foreign language competency so they can become active and respected members of the world community.

## 2 Our Programme

To foster authentic global leaders, Tokyo Metropolitan Board of Education has designated our school as the first metropolitan high school which aims to be authorized as an IB World School. Currently, Tokyo Metropolitan Kokusai High School has started the Diploma Programme.

Since April, 2015, a new academic programme for IBDP has been opened and we start to teach first students. During the first school year, that programme offers the education

according to the Japanese ministry's curriculum guideline, then that programme offers the IBDP programme from next school year. The number of students per class is up to 25 at most.

### 3 Position Details

We are currently looking to hire an English teacher who will be responsible for teaching students to learn in the academic programme for IBDP with energy and competence.

**POSITION DETAILS:** The work week is Monday to Friday. The daily school schedule is 8:30am to 5:00pm, and the working hours are your subject classes and the designated hours by the vice principal. Working hours per week will be between 20-30 and up to 31 hours with possible fluctuations above and below based on school events, vacation time and unexpected events. One hour means 60 minutes. The monthly salary shall be calculated by working hours. Working hours per year will be between 600-1200 with possible fluctuations above and below with possible fluctuations above and below based on school events, vacation time and unexpected events. Additionally, we require attending the online IB Workshop and the professional development as your working hours when the school designates. Minimum required annual paid leave stipulated in the Labor Standards Act shall be provided.

**LOCATION:** The school is located near Komaba Todai mae Station on the Keio Inokashira line.

**PERIOD OF EMPLOYMENT:** April 1 of 2024 to March 31 of 2025.

**REMUNERATION:** The wage will be 7,800 yen per hour. One hour means 60 minutes. Transportation is reimbursed according to the school regulation per month.

**HOLIDAYS:** You can take paid leaves. You can take Summer Holiday during the period from July to September.

## 4 Ideal Candidate

We are looking for a confident, dedicated, and passionate teacher. Candidates must have a university degree, teaching certificate in their own country or equivalent ability and teaching experience (ideally working with high school students in IB World School and has already completed IB workshop Category I).

## 5 Notes

No person falling under any of the following items cannot apply for the staff members of Tokyo Metropolitan Government, including Tokyo Metropolitan High School teachers by the article 16 of the Local Public Service Act.

(1) A person who has been sentenced to imprisonment or a more severe punishment, and of whom the execution of the sentence has not been completed or who has not yet ceased to be amenable to the execution of the sentence

(2) A person who was dismissed by disciplinary action and a period of two years has not expired since the day of that disposition; disciplinary dismissal

(3) A person who attempts or advocates the overthrow of the Constitution of Japan or the Government formed thereunder by means of force or violence, or who organizes or is a member of a political party or any organization which attempts or advocates the same.

## 6 Recruitment Process

Metropolitan Kokusai High School will screen resumes to check that minimum requirements are met. Candidates will be contacted to arrange face-to-face interviews for teachers who are able to come to our school. Candidates will be asked to bring with them their residence cards or alien registration certificates, their passports and visas, copies of teachers' licenses or any other documents that show their professional expertise, copy of diploma and letters of reference. At the interviews, candidates will be required to explain the lesson plan with using the presented teaching materials and to demonstrate a part of the lesson plan.

We look forward to receiving your application. If you are interested in the position, please email us your resume.

**Email address: kokusai.ibdp2@gmail.com**

**The title of the email: [IB SAI application]**